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The Audit Clerk Passbook® prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: clerical aptitude; arithmetic; and other related areas. The Director of Social Services Passbook(R)

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prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: planning, staffing and managing a program; educating and interacting with the public; administrative supervision; administration; preparing written material; and other related areas.

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in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: notarial duties, principles, practices, rules and regulations; legal terminology; documents and forms; and more.

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The Medical Test Assistant Passbook® prepares you for your test by allowing you to take practice exams in the subjects you need to study. It

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provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: medical and anatomical terminology; name and number checking; understanding and interpreting written material; and more.

The Custodian Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: building cleaning; keeping simple inventory records; ability to read and follow written instructions; use and care of equipment, materials and supplies; knowledge of cleaning chemicals; sanitation; and other related areas.

The Customer Service/Information Representative Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and

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answers in the areas that will likely be covered on your upcoming exam, including but not limited to: understanding and interpreting written information; interacting with the public; customer-service situations and practices; inductive reasoning; and other related areas. The Computer Aptitude Test (CAT) Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study.

[Painter](#)

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The Office Systems Analyst Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: fundamentals of microcomputer systems; principles and practices of office

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automation; training users of computers; office systems analysis; principles of providing user support; understanding and interpreting written material; and more. The Traffic Control Inspector Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: characteristics of traffic; traffic rules and regulations; traffic signs and signals; traffic accidents; traffic studies; parking; safety; and more.

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The Watch, Guard and Patrol License Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: law enforcement procedures and principles; patrol procedures; basic arithmetic; understanding and interpreting tabular material; maps and diagrams; and more. The Motorman Passbook® prepares you for your test by allowing you to take practice exams in the subjects you need to study. It

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provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam.

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The Detective Investigator Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: evaluating information and evidence; investigative techniques and criminalistics; state laws; understanding and interpreting written material; preparing written material in a police setting; and more.

The Assistant Director of Maintenance (Sewer District)

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Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study.

Frequently reprinted with the same ISBN but slightly differing bibliographical details.

The Painter Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: techniques and materials used in painting and preparing surfaces; proper use of tools and equipment; ability to follow written instructions and fill out forms and/or reports; safety practices

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applicable to the painting trade; maintenance of tools and equipment; and more.

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